
**TRIUS FEDERAL CREDIT UNION
BUSINESS OFFICE REMOVAL
REQUEST FOR PROPOSALS**

Trius Federal Credit Union
2915 2nd Ave
Kearney NE, 68847

July 4th, 2023

CONTENTS

Request for Proposals

Sealed Bid Form

Appendix A- 115 Cattlemen's Drive, Map and Pictures of the house

REQUEST FOR PROPOSALS

Address: 115 Cattlemen's Drive, Lexington NE

Submission Deadline: July 20th, 2023 @ 5:00 PM

Opening of Bids: July 4th, 2023

Project Description Summary

Trius Federal Credit Union is inviting proposals for the removal business office located at 115 Cattlemen's Drive, Lexington, Nebraska, excavation, backfill and compact hole and level site in exchange for ownership of the building.

All personal property will be removed from the building. The building will include the large vault (43 x 36 x 44) and a passcode will be provided at closing. All light and bathroom fixtures will remain in the building.

Bidders Meeting

Prospective bidders may view the house by appointment, Monday - Friday 9am-5pm. Please make appointments by contacting Dee Schriener at 308-237-6321 or dee.schriner@triusfcu.com.

Submission Procedure

Proposals conforming to the requirements set out below must be received by Trius Federal Credit Union no later than July 20th, 2023. Proposals may be mailed, delivered, or emailed as follows:

Mailing and Physical Delivery Address:

email address:

Dee Schriener, President
Trius Federal Credit Union
PO Box 1329
2915 Second Avenue
Kearney, NE 68847

dee.schriner@triusfcu.com

All proposals must be sealed and marked "Business Office Removal Proposal" and identify the name and address of the bidder. If submitted by email, the bid must be attached as a separate document in PDF form.

All proposals must state that they are valid for a period of at least ninety (90) days from the closing deadline.

Trius Federal Credit Union reserves the right to waive irregularities and to reject any or all bids.

Any bid submitted may be withdrawn before the scheduled time for the opening of bids. Any bid received after the time and date specified shall not be considered.

Modifications to bids already submitted will be allowed if submitted in writing prior to the time for the opening of bids.

Contract Terms

Trius Federal Credit Union will negotiate contract terms upon selection. The project will be awarded upon the signing of an agreement or contract which outlines the terms, scope of work, deadlines, and any other necessary items.

Scope of Project

In exchange for a *Bill of Sale* and physical possession of the residential structure, the successful bidder will describe in detail and agree to:

- Make all arrangements for termination and removal of all of utility services
- Obtain all necessary permits from the City of Lexington, Dawson County and State of Nebraska
- Provide the names, addresses and descriptions of all contractors involved in the project
- Complete removal of all improvements and personal property from the lot
- Provide proof of bond/liability insurance in the amounts required by the City of Lexington for every contractor performing work
- Removal of drive-thru roof. Cement and bollards will be removed by credit union
- Backfill and compact any holes with ABC fill flush to grade suitable for providing a safe condition.
- Grade lot to be level and build ready
- Take measures during removal so as not to cause any unnecessary damage to the property or any easements to or from the site
- Provide a schedule for the work, including the start date and anticipated completion date

- Provide the name of the person in your firm who would be the official contact person for any contractual relationship
- Provide a summary of previous projects in which the bidder has engaged, with names and telephone numbers of contacts with whom the bidder's previous performance can be discussed
- Understand that the house must be removed from the property beginning August 28th, 2023 and be completed no later than September 1st, 2023

Questions

For questions about this Request for Proposal, please contact Dee Schriner, President, Trius Federal Credit Union at (308)234-6321 or by email at dee.schriner@triusfcu.com

Bid Form

The attached Sealed Bid Form is to be submitted as part of a bid.

SEALED BID FORM

BID DEADLINE DATE: July 20th, 2023

HOUSE ADDRESS: 115 Cattlemen's Drive, Lexington, NE 68850

PURCHASER'S NAME: _____

ADDRESS: _____

CONTACT TELEPHONE: _____

FAX NO.: _____

TOTAL BID AMOUNT: \$ _____

ANTICIPATED REMOVAL DATE: _____, 2023

I, _____ or my representative, agree to the following. *I/We agree to (check all that apply to this bid):*

- ☐ Purchase the specified property at the amount indicated above and if my bid is accepted the balance of the purchase price will be delivered in full at the time of closing.
- ☐ Make all arrangements for termination and removal of all of utility services
- ☐ Obtain all necessary permits from the City of Lexington, Dawson County and State of Nebraska
- ☐ Complete removal of all improvements and personal property from the lot
- ☐ Provide proof of bond/liability insurance in the amounts required by the City of Lexington for every contractor performing work
- ☐ Removal of drive-thru roof. Cement and bollards will be removed by credit union
- ☐ Backfill and compact any holes with ABC fill flush to grade suitable for providing a safe condition.
- ☐ Grade lot to be level and build ready
- ☐ Take measures during removal so as not to cause any unnecessary damage to the property or any easements to or from the site
- ☐ All proposals are valid for a period of at least ninety (90) days from the closing deadline
- ☐ Trius Federal Credit Union reserves the right to waive irregularities or reject any or all bids
- ☐ Understand that the house must be removed from the property beginning August 28th, 2023 and be completed no later than September 1st, 2023
- ☐ Acknowledge that all sales are subject to approval.

Provide the names, addresses and descriptions of all contractors involved in the project:_____

Provide a schedule for the work, including the start date and anticipated completion date:

Provide the name of the person in your firm who would be the official contact person for any contractual relationship:

Provide a summary of previous projects in which the bidder has engaged, with names and telephone numbers of contacts with whom the bidder's previous performance can be discussed:

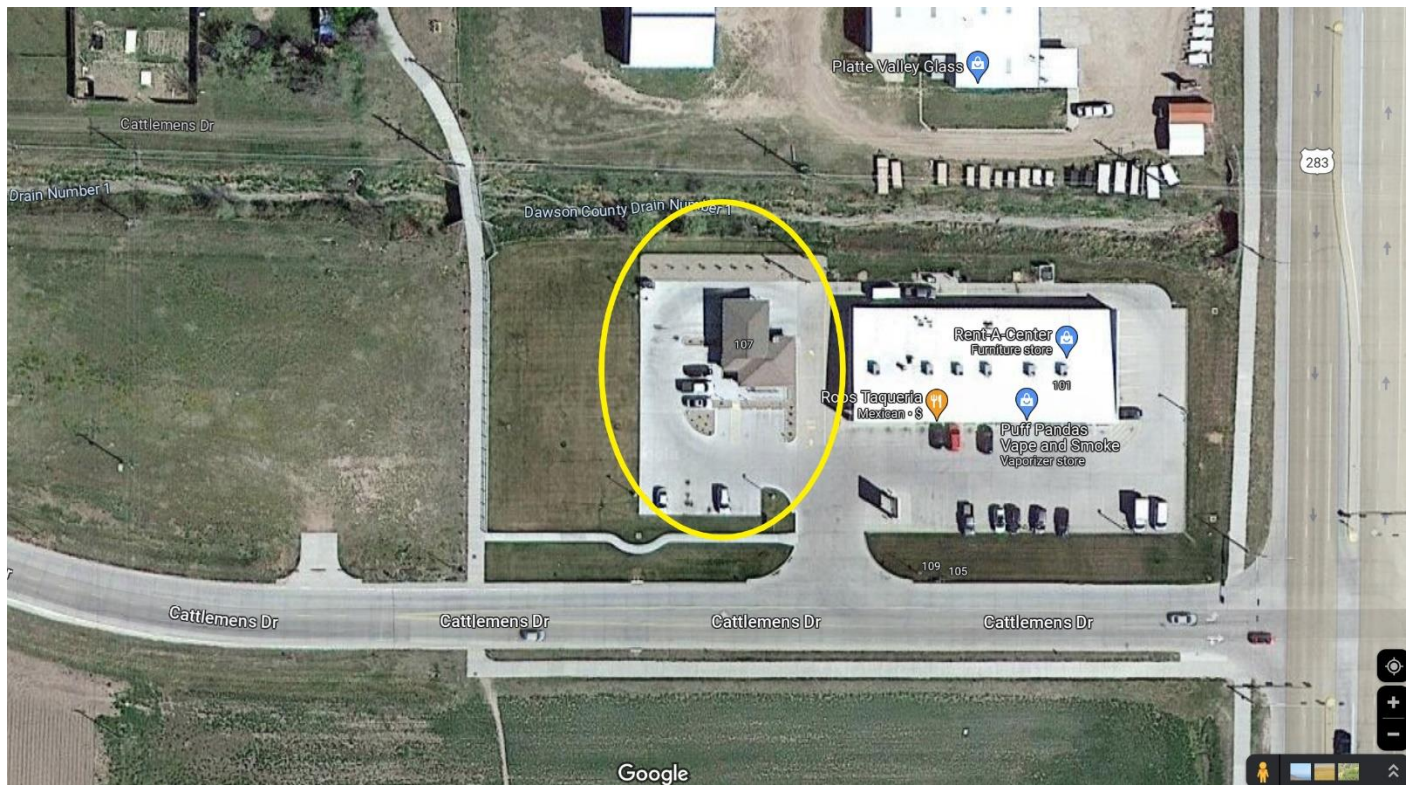
I hereby submit the above bid and understand and agree to the terms and conditions noted above.

Purchaser Printed Name

Purchaser Signature

Date

APPENDIX A- 115 Cattlemen's Drive, Lexington, NE 68850





Exterior #1



Exterior #2



Exterior #3



Exterior #4



Work Room



Entry



Office #1



Teller Line



Exit



Office #2



Office #2 with Vault



Restroom